

REGULATION
on the Winter Academy of International Arbitration 2022

1. General Provisions

- 1.1. The present Regulation (the “Regulation”) determines the procedure for organising and holding the Winter Academy of International Arbitration (the “Academy”).
- 1.2. The key goals of the Academy are to reinforce and expand the participants’ knowledge of international arbitration, and allow them to further develop their practical skills, as well as public speaking skills.
- 1.3. The Academy is organised by Autonomous Non-Profit Organisation “Russian Institute of Modern Arbitration” (the “Organiser” or “RIMA”).
- 1.4. Information on the Academy, including on the courses, speakers, the Organising Committee, the Advisory Committee, the terms and procedure for submitting applications and their consideration, etc., shall be published on the “Academy” page on the Organiser’s website at: <http://modernarbitration.ru>.
- 1.5. The Academy shall be held using the funds of the RIMA, with additional funding to be provided by the Academy partners.
- 1.6. Participation in the Academy is fee-based. The applicants shall pay the registration fee after their successful admission in accordance with the procedure set forth in Section 3 hereof.

2. The Academy Programme

- 2.1. The Academy programme is drawn up by the Organiser and shall include courses on the topical issues of international arbitration.
- 2.2. The Academy courses are taught in English.
- 2.3. The Academy speakers may be Russian and foreign experts on international arbitration, who expressed their will to take part in the Academy on the terms of payment agreed by the Organiser with the speaker.
- 2.4. The Academy classes are conducted *via* videoconferencing.
- 2.5. The Organiser reserves the right to amend the Academy programme, including after the classes begin.

3. Admissions of the Academy Participants

- 3.1. Any person fluent in English, interested in dispute resolution may become an Academy participant. The Organising Committee may take into account other criteria, including experience in the field of dispute resolution, internships and participation in moot courts.
- 3.2. The maximum number of the Academy participants is 35. The Organiser reserves the right to increase or decrease the number of the Academy participants.
- 3.3. Participants are admitted based on a competition among applicants meeting the requirements set forth in clause 3.1 hereof, who filed applications to take part in the Academy.
- 3.4. Applications shall be submitted by filling in an online form at the link found in the relevant section of the “Academy” page on the RIMA website.
- 3.5. An application includes general information on the applicant’s background, his/her CV and motivation letter. To verify their knowledge required to take the Academy courses, the applicants shall complete an assignment comprising free-answer questions on alternative dispute resolution.
- 3.6. Applications shall be examined by the RIMA Organising Committee, together with the Academy Advisory Committee, consisting of three Academy speakers. Based on the consideration of applications, 35 best applications are selected. The Organiser may also form a reserve list of applicants from among those who did not qualify for the first 35 best applications.
- 3.7. The time limits for submitting the applications, as well as the time limits and results of their consideration shall be set by the Organiser, taking account of the dates of the Academy, and published in the relevant section of the “Academy” page on the RIMA website.
- 3.8. The applicants shall be informed of the results of consideration of their applications by email sent to the email addresses stated in the applications. No later than within 10 days from the receipt of an email informing of the successful admission from the Organising Committee, the Academy participant shall send, in response: 1) their consent to take part in the Academy; 2) the confirmation of payment of the registration fee of EUR 200 (except where the Academy participant was granted exemption from payment of the registration fee pursuant to Section 4 hereof). If the Organiser does not receive such a response, it may cancel the applicant’s admission and reallocate his/her place to another applicant from the reserve list.

4. Exemption from Payment of the Registration Fee

- 4.1. When filing for admission to the Academy, the applicants may also apply for exemption from payment of the registration fee.

- 4.2. To take part in the competition for the exemption from payment of the registration fee, the applicant, in filling in their application, must enclose thereto a document describing the circumstances that explain why they need such exemption.
- 4.3. The decision to grant exemption from payment of the registration fee shall be made by the Advisory Committee at the same time with the approval of the list of the Academy participants.
- 4.4. The Organiser provides the exemption from payment of the registration fee to no more than three participants of the Academy.
- 4.5. The exemption from payment of the registration fee may also be granted by the Academy partners. In such a case, a participant shall also be notified of the source of payment of the fee simultaneously with receiving the letter of successful admission.

5. The Conduct of Academy Classes

- 5.1. The Academy shall be held on the dates and at the time stated in the programme and published in the relevant section of the “Academy” page on the RIMA website.
- 5.2. Classes are held daily on weekdays using videoconferencing available on the Academy platform: <https://academy.modernarbitration.ru>. The Organiser reserves the right to conduct classes using another videoconferencing system.
- 5.3. The participants may be given a reading list of sources required to efficiently prepare for the classes. The speakers may also send additional materials to the participants while the Academy is ongoing.
- 5.4. The final stage of the Academy is a moot court, which is held the day after the end of the Academy classes. The moot case will be sent to the participants in advance of the Academy. The Academy speakers designated by the Organiser will act as arbitrators in the moot proceedings.
- 5.5. Where a participant has attended 70 % or more classes, he/she will receive a certificate of participation in the Academy.
- 5.6. Upon completion of the Academy, the Organiser may publish video recordings and/or lecture notes of some of the Academy lectures (as agreed with the speakers) on its official website and YouTube channel.

6. The Academy Sponsors and Media Partners

- 6.1. Participation as an Academy partner (sponsor or media partner) requires making the relevant proposal to the Organiser.

- 6.2. Information on the Academy sponsors shall be included into the relevant Academy documents – flyers, programme, brochures, reports, as well as posted on the RIMA’s official websites and social network pages.
- 6.3. The following options are available to sponsors:
 - 6.3.1. Mentions as a sponsor in announcements and press releases;
 - 6.3.2. Receiving a spot for the sponsor’s promotion banner / roll-up banner at the Academy platform;
 - 6.3.3. Placement of the information on the sponsor in the Academy programme;
 - 6.3.4. Placement of the sponsor’s logo with an active hyperlink in the “Partners” section on the RIMA’s official websites and social network pages;
 - 6.3.5. Placement of the sponsor’s logo in all of the Academy publicity materials.
- 6.4. The Organiser reserves the right to provide for or offer other sponsorship packages, as appropriate: for instance, a registration fee exemption sponsor, gifts sponsor; etc.

7. Other Provisions

- 7.1. Once paid, the registration fee is non-refundable to the participant, except where the Organiser cancels 30 % or more of the Academy courses.
- 7.2. The Organiser reserves the right to amend this Regulation. Information on any amendments made to the Regulation will be promptly published in the relevant section of the “Academy” page of the RIMA website.