

REGULATIONS

On the selection of articles for the Collection “New Horizons of International Arbitration”

1. General Provisions

- 1.1. These Regulations (hereinafter the **Regulations**) establish the procedure for organising and participating in the Competition for the inclusion of an academic article in the collection “New Horizons of International Arbitration” (hereinafter the **Collection**), the requirements for persons eligible to submit an application to prepare an academic article for the Collection (hereinafter the **Authors**), the requirements for such application, as well as the outcomes to be achieved upon publication of the Collection.
- 1.2. The main objectives of the Competition are the preparation of articles by the Authors with the assistance of academic editors (hereinafter the **Editors**), the publication of the complete Collection (in print and electronic format), as well as the presentation of selected Authors’ papers at the academic and practical conference “Russian Arbitration Day” (hereinafter **RAD**).
- 1.3. Articles included in the Collection must meet the criteria of originality and academic novelty and demonstrate in-depth analysis of current issues of international arbitration and other alternative dispute resolution mechanisms.
- 1.4. The publisher of the Collection is the autonomous non-commercial organisation “Russian Institute of Modern Arbitration” (hereinafter the **Publisher, RIMA**).
- 1.5. Information on the Collection, including topics, Editors, deadlines, conditions and procedure for submission and consideration of applications, etc., is published on the official website of the Publisher: <http://modernarbitration.ru>.
- 1.6. Authors participating in the Competition to participate in the Collection prepare articles in the field of international arbitration and alternative dispute resolution based on the thematic areas determined and published by the Publisher on its official website. The final article must be duly submitted for subsequent publication, while the presentation of its results in the form of a paper

and oral presentation at RAD shall take place in the cases and in accordance with the procedure set out in Section 4 of these Regulations.

- 1.6.1. The thematic areas published on the official website of the Publisher are not exhaustive. The Publisher reserves the right to amend or supplement the list of thematic areas, including by adding topics proposed by the Authors in their applications.
- 1.7. Plagiarism is not permitted either in the academic articles themselves or in the applications. For the purposes of these Regulations, plagiarism means the use in academic texts of another author's work or other object of copyright, published in print or electronic form, without indicating the author's name and the source of borrowing, or with such indication but to an extent that casts doubt on the independence of the article prepared or any substantial part thereof. The following shall be recognised as forms of plagiarism: (a) verbatim reproduction of another text, including texts of other participants; (b) complete use of another object of copyright; (c) paraphrasing, i.e. the presentation of another text with partial substitution of words and expressions without altering its substance. Verbatim reproduction or paraphrasing shall also be recognised as plagiarism where the text has been translated from a foreign language.
- 1.8. The Collection is published at the expense of RIMA, with the possible involvement of additional funding from partners.

2. Selection of scientific articles

- 2.1. In order to participate in the Competition to be included in the Collection, an Author shall submit to the Publisher an application for participation (hereinafter the **Application**).
- 2.1.1. The Application shall be submitted by the Author to the Publisher by completing an online registration form via the link published in the relevant section on the RIMA website.
- 2.2. Any person holding a completed higher legal education degree at Bachelor's level or above at the time of the announcement of the call for applications to the Collection may be an Author. A student enrolled in an educational programme in Law at Bachelor's or Specialist level who has demonstrated a deep knowledge and interest in researching issues of international arbitration and alternative dispute resolution and possesses sufficient competences to prepare a high-quality academic article may also be an Author.

- 2.3. A person may be an Author regardless of nationality and place of residence, provided that they comply with the requirements for the article established in Section 3 of these Regulations and are willing to present the final article in person at RAD in the event that it is included in the programme of oral presentations.
- 2.4. The Application must include:
- the Author's (or Coauthors') surname, first name and patronymic (if applicable), as well as their contact details;
 - the Author's educational level;
 - the Author's current position and the name of the organisation in which the Author is employed (if applicable);
 - an *exposé* of the proposed academic article (a preliminary draft or abstract), containing a description of the substance of the research, the questions posed by the Author, the issues which the Author intends to address in the article, and the anticipated results in the field of international arbitration and alternative dispute resolution. The *exposé* shall also indicate one or more thematic areas determined by the Publisher for the relevant year of the Collection which correspond to the topic of the proposed academic article. The *exposé* shall not exceed 12,000 characters (including spaces);
 - consent to the processing of personal data.
- 2.5. The *exposé* template is available for download in .pdf format on the official website of the Publisher (as specified in clause 2.1.1 of the Regulations). The completed *exposé* template shall be uploaded by the Author to the online registration form in the same .pdf format.
- 2.6. By submitting the Application, the Author gives consent to the processing of their personal data contained in the online registration form for the purposes of identifying the candidate, subsequent communication within the framework of the selection for participation in the Collection and subsequent communication in the course of work on the Collection, as well as for ensuring access control at RAD. The list of actions with personal data and/or their aggregate in respect of which consent is given includes: collection, recording, systematisation, accumulation, storage, updating (revision, modification), retrieval, use, blocking, deletion and destruction of personal data. Personal data shall be processed by means of mixed processing of personal data. Consent to the processing of personal data shall remain valid until the purposes of processing have been achieved or until the date of its revocation by sending a notice to the e-mail address event@centerarbitr.ru with the subject line "Revocation of consent to the processing of personal data".
- 2.7. The Application and *exposé* may be submitted in Russian or English.

- 2.8. Following the review of anonymised Applications, the Editors shall select the persons who will act as Authors for the Collection in the relevant year.
- 2.9. Applications shall be assessed on the basis of the relevance of the proposed topics, the depth of analysis presented, the originality of the ideas proposed, compliance with the format requirements of the Collection, as well as the professional and academic judgement of the Editors.
- 2.10. Upon reviewing the Applications, the Editors may, at their discretion, invite candidates for an interview in order to take a final decision.
- 2.11. The decisions of the Editors are final and not subject to appeal or challenge. The reasons for selecting particular Authors, as well as the reasons for rejecting an Application, shall not be disclosed or provided.
- 2.12. Authors shall be informed of the selection results at the e-mail address specified in the Application.
- 2.13. An Author informed by the Publisher of successful selection shall be entitled to withdraw from writing an article by sending the Publisher a relevant notice no later than ten (10) calendar days from the date of receipt of the notice of the selection results.
 - 2.13.1. If the Author withdraws after the above period or fails to send the notice to the Publisher, the Author may be included on the list of persons not recommended for participation in the Competition to be included in the Collection in subsequent years.
- 2.14. The maximum number of articles selected to be included in the Collection shall be twenty (20), unless the Publisher, jointly with the Editors, decides otherwise.
- 2.15. The Publisher shall be entitled to extend the selection period and to conduct an additional call for applications.

3. Work on the Collection

- 3.1. Following the selection of Applications and confirmation of participation by the Authors, each Author shall be assigned a particular Editor, who shall assist in the preparation of the article, participate in discussions on its structure and subsequent drafts of the research, and edit the final manuscript.

- 3.2. At the initial stage of the work, the Author and the Editor shall agree on a timetable and deadlines for the stages of preparation of the article.
- 3.3. The Author must strictly comply with the deadlines set by the Editor. In the event of a delay by the Author of more than seven (7) calendar days beyond the agreed deadlines, the Publisher shall be entitled unilaterally to decide to remove the Author from participation in the Collection.
- 3.4. The Author must respond to communications from the Editor in a timely manner and provide, upon the Editor's request, information, materials and other data necessary for further preparation and publication of the article.
- 3.5. The length of the academic article must be between 40,000 and 60,000 characters, including spaces.
- 3.6. The academic article may be submitted in Russian or English, provided that an appropriate academic style of writing is observed.
- 3.7. The article must not have been previously published or submitted for consideration and publication in other journals and/or collections.
 - 3.7.1. An exception is permitted for articles by Authors invited by the Editors who are leading experts in the field of international arbitration and alternative dispute resolution.
- 3.8. The academic article must contain correctly formatted references to the sources used. For articles in Russian, in-text citations shall be formatted in accordance with the rules set out in the applicable GOST standard, and for articles in English, in accordance with the Publication Manual of the American Psychological Association (APA Style 7). All citations must be properly formatted.
- 3.9. The academic article shall be submitted as a single file in Microsoft Word format (.doc / .docx).
- 3.10. In working with the Author, the Editor supervises the preparation of the academic article, advises the Author on the content of the text and provides methodological support, formulates recommendations for revising the text, and assesses the soundness of conclusions and arguments.
- 3.11. The Editor monitors compliance with the agreed deadlines and promptly informs the Publisher of any breaches by the Authors. The Editor shall also provide the Publisher with all requested information, data and materials necessary for organising the preparation and publication of the Collection.

- 3.12. In order to enhance the academic level and scholarly value of the Collection, the Editor may, on their own initiative, select and invite internationally recognised specialists in the relevant field of knowledge to participate in the preparation of materials for the Collection. Such invitations shall be subject to prior approval and confirmation by the Publisher.
- 3.12.1. In accordance with clause 3.7.1 of the Regulations, the Editor may invite an Author who is a recognised expert in the relevant academic field to include in the Collection their academic article that has previously been published elsewhere. In such case, the invited Author must obtain written consent from the original publisher (journal, collection or other source in which the text of the academic article was previously published) for the repeated publication of that article in the Collection.
- 3.13. In the event of the Author's failure to comply with the requirements established by the Regulations, the Publisher shall be entitled unilaterally to decide to remove the Author from participation and to exclude their academic article from the Collection, including in the following cases: (a) the existence of reasonable doubts whether the agreed outcomes of the article can be achieved; (b) the absence of sufficient interest on the part of the Author in continuing participation in the project; (c) submission of an academic article of inadequate quality, after the deadline and/or where doubts arise as to the originality of the material submitted; (d) where the Editor addresses the Publisher with a proposal to refuse publication of the Author's academic article in the Collection, supported by duly substantiated grounds.
- 3.14. The Publisher reserves the right to amend the programme of the Collection, as well as the composition of the Editors, including after the commencement of work on the Collection for the relevant year.

4. Presentation of Final Results

- 4.1. The Author undertakes to submit the final version of the manuscript of the academic article within the deadlines established by the Editors and the Publisher, in accordance with the form and requirements set out in Section 3 of the Regulations.
- 4.2. The Author undertakes to conclude with the Publisher an agreement on the assignment of the exclusive right to the article for the purposes of subsequent publication and dissemination of the Collection.

- 4.3. In the event of the Author's failure to comply with the requirements set out in clauses 4.1–4.2 of the Regulations, the Publisher shall be entitled unilaterally to decide to remove the Author from participation in the Collection and to exclude their academic article from publication.
- 4.4. Information on the Editors, the Authors and the topics of their articles shall be published on the official website of the Publisher.
- 4.5. The Editors shall draw up the schedule and order of presentations at RAD and shall communicate the final timetable to the Authors after its approval by the Publisher.
- 4.6. The Editors may decide not to include all Authors' articles in the programme of oral presentations at RAD and shall select papers for oral presentation taking into account the relevance of the article, its academic value for the scholarly community, as well as their own professional judgement.
 - 4.6.1. The Editors are not obliged to provide the Authors with justifications or explanations as to the inclusion or non-inclusion of their papers in the programme of oral presentations at RAD.
- 4.7. The Author's presentation may be delivered in Russian or English; it is presumed that the Author presents the academic article in the language in which it is written.
- 4.8. The Author's presentation at RAD shall take the form of a structured paper and must include a clear presentation of the key elements of the research: relevance, aim, methods, main academic results, conclusions and the practical significance of the academic article.
- 4.9. The Author's oral presentation shall not exceed twenty (20) minutes, excluding the question-and-answer session. Different time limits may be established with the agreement of the Editors and the Publisher where there are compelling and duly substantiated reasons.
- 4.10. The Author's presentation may be accompanied by a slide deck (PowerPoint presentation). The presentation must be prepared using the template and in the unified style established by the Publisher and provided upon request. The presentation shall be submitted to the Publisher no later than ten (10) calendar days prior to the date of the presentation at RAD. If the deadline for submitting the presentation or the formatting requirements are not complied with, the Author's presentation may not be admitted for display during their speech.
- 4.11. Authors selected to participate in RAD present their papers in person and in on-site format. If the Author is unable to attend in person, their presentation shall be removed from the RAD programme, unless the Publisher and the Editors jointly decide otherwise.

- 4.12. During RAD, the Editors act as moderators of the relevant thematic sessions. They moderate the participants' presentations, monitor compliance with the timetable and schedule, ask clarifying questions and organise work with questions from the audience.
- 4.13. During RAD, the Publisher shall provide simultaneous interpretation of presentations from Russian into English and from English into Russian, as well as a live broadcast of the event. A recording of the broadcast may subsequently be posted on the Publisher's platforms, including its official social media pages and other information platforms used by the Publisher.

5. Sponsors and Information Partners of the Collection

- 5.1. In order to participate as a Partner (Sponsor or Information Partner) of the Collection, a corresponding proposal must be submitted to the Publisher at event@centerarbitr.ru.
- 5.2. Information on the Partners of the Collection shall be published on the official RIMA website and on social media.
- 5.3. The types and content of partnership options shall be determined by the Publisher and provided upon request.

6. Final Provisions

- 6.1. The Publisher reserves the right to amend these Regulations. Information on any amendments to the Regulations shall be promptly published in the relevant section on the RIMA website.
- 6.2. Questions relating to these Regulations and/or preparation of the articles may be sent to: event@centerarbitr.ru.